Overview
Payment to individuals for honorarium, consulting, editing, entertainer, photography or other artistic endeavor.

- Send email to dent-dds.hr@umich.edu
- Include:
  - Request Type:
    a. Payment for non-continuous services
      1. Honorarium
      2. Consulting
      3. Entertainer
      4. Photographer
    b. Moving Reimbursement
  - Payee Name
  - Vendor Number – UMID (if known)
  - Department ID
  - Shortcode
  - Brief description of request
  - Supporting documentation (e.g., letter to payee, invoice)
  - Preferred distribution method:
    a. Payroll mail check to Vendor home address
    b. Department pick up check at Payroll, Wolverine Tower

- Note:
  - SOD Maximum for Payment of non-continuous Services is $5000
  - SOD Maximum for Moving Reimbursement is 1/12 of annual salary