Congratulations on being awarded a slot on the NIH/NIDCR Tissue Engineering and Regeneration Training Grant (DE007057). The Director of TEAM is David Kohn. The TEAM grant is administered through the Office of Research & Research Training at the School of Dentistry.

Please be aware of the requirements specific to this training grant and mark your calendars accordingly.

1. **Monthly trainee dinner/meetings:** The objective of the monthly dinners is for trainees to present their research to each other in an informal setting; two trainees will present at each dinner. (All trainees will give at least one informal seminar while supported by the grant.) Dinner will be provided. Dinners are scheduled on the 2nd Monday of each month in Dentistry G580 at 5:00PM. 2017-2018 dates: *September 11, October 9, November 13, December 11*, January 8, February 12, March 12, April 9, May 14. (*September 11 will be the TEAM orientation given by Dr. David Kohn. Trainees will sign up for a presentation date.*)

   *Reserved for presentation on Professional Development by Dave Kohn.*

2. **TEAM Seminars:** All trainees are required to attend the seminar series sponsored by the TEAM training grant and recommended to attend the additional seminar/journal clubs during the Fall and Winter terms. The Journal Clubs are held on Tuesdays, from Noon-1:00 pm and the seminars are on Thursdays, from Noon-1:00pm (Journal Club is in Dentistry 1033 & Seminars are in Dentistry G550).

   **Team Seminar Dates:**
   
   2017-2018 Seminar Speakers and Dates TBD

3. **Tissue Engineering BIOMEDE 584:** This graduate-level course is held winter term every other year (next offered Winter 2018). Those pursuing degrees must register. Postdoctoral Fellows must arrange with instructor to audit the course. Trainees who have completed this course or an equivalent can contact Dr. Kohn about being excused from participating.

4. **Responsible Conduct in Research (RCRS):** Trainees are required to participate in an RCRS course. The School of Dentistry offers their RCRS course as part of the OHS Seminar/Journal Club program (the RCRS dates will be identified on the schedule). If you have completed the RCRS through your Programs (PIBs 503) or the College of Engineering program, please bring documentation to the Office of Research, G306.

5. **Other Events:** All Trainees are required to participate in activities such as Career Development Workshops-Grant Writing to position themselves to submit an individual NRSA proposal), Cross Talks, Research Day, etc. The next **Biennial Retreat will be held May or June of 2018**, all trainees will be required to present a poster.

6. **Individual Development Plans (IDP):** All Trainees will be required to develop IDPs with their mentors. These IDPs will be collected as part of the yearly NIH progress report due February 1st. All publications MUST have associated PMCIDs. Please access the IDP through M-Box at: [http://www.itcs.umich.edu/storage/box/](http://www.itcs.umich.edu/storage/box/)

7. **Travel Registry Requirement:** All trainees are required to register their international travel plans when traveling for University-related purposes. [http://global.umich.edu/going-abroad/planning/registry/](http://global.umich.edu/going-abroad/planning/registry/)

Questions regarding these requirements: Please contact Manette London ([manette@umich.edu](mailto:manette@umich.edu))

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